

BPW/VT Full Board Meeting
February 21, 2018
Teleconference (1-515-739-1032 and password 445699)

CALL TO ORDER: 7:02 pm

ROLL CALL: Danielle Martel, Alice Kitchell, Jackie Hawkins, Michelle Thibault, Debbie White, Marilyn Grunewald, Shelley Maloney, Donna Rae Heath and Diane Brockway

QUORUM: A quorum was met.

MINUTES: Diane reported that the November minutes were approved by email vote and the December minutes did not have to be approved as a quorum was not met.

EXECUTIVE COMMITTEE UPDATES:

PRESIDENT: Danielle Martel, President, is working on the “Call to Action”. She has received many responses. Danielle should have the Call to Action out to Executive Board by the end of the week. Please let Danielle know if there is any additional information you would like included. Danielle said she had a meeting arranged with Burlington BPW, but no one from Burlington BPW attended. However, Alice Kitchel and Donna Rae Heath did attend.

PRESIDENT ELECT: Alice Kitchel, President-Elect, said she is working with the Convention Committee and working on job assignments and scheduling. There will be a Raffle as a fundraiser at the Convention. There will also be a “Live” Auction as a fundraiser. Alice will be sending out an email with the information regarding the Auction. Alice has sent an email requesting reports by March 1st. Marilyn Grunewald will make a change to her report and get it to Alice. Alice will be attending the February 27th meeting of Champlain Valley BPW at Uno's in Plattsburgh. She attended Franklin County BPW's meeting last night, February 20th. Alice is trying to attend all local organizations.

VICE PRESIDENT: Jackie Hawkins, VP, visited Champlain Valley BPW's Christmas Auction in December. She has not yet visited St. Johnsbury BPW. She also plans on visiting Burlington BPW. She will work with the Local Organizations if they have any issues.

TREASURER: Michelle Thibault, Treasurer, reported a Money Market balance of \$7,345.84 as of 01/31/2018 and checkbook balance of \$11,162.78. Michelle stated that Membership Dues have been received. She needs a list of the Member at Large members and a list of the members from St. Johnsbury. Michelle will send a complete Membership list to Danielle as soon as she receives all information.

SECRETARY: Diane Brockway reported on the November and December minutes. She also reported that the Audit Report given in December was approved by email vote..

LOCAL ORGANIZATION UPDATES:

BURLINGTON BPW: No report.

CHAMPLAIN VALLEY BPW: Emily Owens, President, was not present, but submitted her report to Danielle. Champlain Valley BPW celebrated their 70th Anniversary at the January meeting. Billy Jones, 115th NYS Assembly, attended and presented a Proclamation in recognition of the event. "Celebrating Women in Business" will be held April 10th at Uno's Restaurant. The Woman of the Year, Employer of the Year and Virginia Allen Young Careerist will be awarded at this event. Equal Pay Day is also on April 10th. The next meeting will be Tuesday, Feb. 27th at Uno's..

FRANKLIN COUNTY BPW: Jackie Hawkins reported that the Super Raffle held on January 25th was very successful. They had a wonderful turnout of BPW members. About 50 were in attendance and \$7,400 was raised. A two-piece band was added at the last minute to the event. Debbie White, President, said that the Woman of the Year, Employer of the Year and Young Careerist will be awarded at the March meeting. There are no Y/C candidates as of yet.

Marilyn Grunewald reported that Literacy Day will be held May 3, 2018 at the Missisquoi High School (committee members include Danielle Martel, Jackie Hawkins, Jacqui Hood-LeFebvre, Trish Woodward, Kathy La Voie and Karyn Rocheleau). Invitation letters have been sent out. Kathy La Voie, Executive Director of Work Investment Board, is bringing in other groups from other areas and three teachers.

St. Johnsbury BPW: Donna Rae Heath said that the monthly meetings are being held in St. Johnsbury and Newport. The November and January meetings had to be cancelled due to sickness and weather. A committee is working on the Young Careerist program. The Education Incentive Grant (Scholarship) information will be sent out to the three local colleges: Springfield, Lyndon State; and Community College. This Educational Incentive Grant is awarded to a working adult returning to school. In the North East Kingdom, the Aspire Organization issued grants to area woman owned businesses. Ten businesses earned grants ranging from \$2,000 to \$5,000. The grantees competed for the grants by preparing the business plan to three judges at an event at Catamount Arts.

Westshire BPW: No report.

Member at Large: Shelley Maloney reported that the MALS are working to organize the New England Past State Presidents meeting for April 28th (4th Saturday in April) in Portsmouth, NH.

NOTE: Shelley said that Antoinette Roach, a Past State President from Connecticut, passed away recently. Antoinette was 98 years old. Please notify Shelley if you are aware of any other PSP who died since September.

COMMITTEE UPDATES:

MEMBERSHIP: Jackie Hawkins, VP, no additional report.

BYLAWS: Danielle Martell, President, stated that she needs to have all proposed Bylaws changes to Alice Kitchel for the “Call to Convention”. If anyone has any questions or changes, please notify Danielle.

FINANCE: Donna Rea Heath, Chair, reported that she had received notice that she should be receiving the invoice for the liability insurance. There is no change in the premium.. Donna Rae made a separate sheet of the Financial Policy and provided it to members. This is from the Policy and Procedure Manual.

INDIVIDUAL DEVELOPMENT PROGRAM: Shelley Maloney, CT, reported that a “Train the Trainer” will be held on Sunday, April 29th during the NEPSP meeting in Portsmouth, NH. The class will be open to all members who can come as guests. The class may be limited to 10. The class will last 6 hours. All information regarding the cost of the program and hotel information will be sent out in a few weeks.

LEGISLATION: Marilyn Gruenwald, Franklin County BPW, reported that the VT Legislative Session has begun. Marilyn, Danielle Martell and Kim Bina are getting all reports through the VT Commission on Women. Elections will be held in 2018. Marilyn said she hoped that the L/O's will be having Legislative programs with the candidates. Equal Pay Day is April 10th. Marilyn said that a new group, “100 Women” has been organized in Franklin County. Each woman/member pays \$50. A Non-Profit woman is nominated to receive this money. They must give a speech. Currently there are 50 members. Marilyn said this may be a project for BPW.

Diane Brockway, NY, said that she would be asking Billy D. Jones, 116th NYS Assembly for a Proclamation for Equal Pay Day. March is Women's History Month. Diane has contacted Senator Betty Little for the 2017 Women of Distinction books. Women of Distinction winners are recognized in May. The names of the Women of Distinction can be found on internet.

YOUNG CAREERIST: Danielle said that all information will be sent to Local Organization Presidents.

COMMUNICATIONS: Danielle told everyone to submit any information you want on the Website to her or Staci Smith, St. Johnsbury BPW.

CONVENTION: Alice Kitchel, President-Elect, will be sending out more information soon.

WEBSITE: No report.

NEPSP: Shelly Maloney. MAL, CT, See MAL report.

VT COMMISSION ON WOMEN: Danielle Martel, President, will send out any VT Legislative updates to the Local Organizations as she receives them.

WOMEN JOINING FORCES: Donna Rea Heath, St. Johnsbury BPW, reported that the Veteran's Summit will be held on March 10 at Lyndon State College (8am to 2:30pm). There will be an exhibit recruiting veterans to become member of BPW. Danielle had suggested that a Veteran's Book Club be established. The Summit will have good workshops and speakers. There

will be a speaker on Honor Flight. There will also be a concert with the VT 40th Army Band.

NEW BUSINESS:

CALL TO ACTION: Danielle is working on the Call to Action and she will be sending it out soon.

POLICY AND PROCEDURES: Danielle will be updating the Policy and Procedures. Let her know if anything needs to be included.

CONVENTION: Alice will sending out more information about the May 18-19 BPW/VT Convention at Burke Mountain soon.

NOMINATING COMMITTEE: Donna Rae Heath and Diane Brockway. Diane asked if anyone was interested in running for the VP position.

MEETING ADJOURNED: 8:06 PM

RESPECTFULLY SUBMITTED,

Diane M. Brockway, Secretary

APPROVED: