

BPW/VT Full Board Meeting  
November 15, 2017  
Teleconference (1-515-739-1032 and password 445699)

**CALL TO ORDER:** 7:00 pm

**ROLL CALL:** Danielle Martel, Michelle Tarryk, Marilyn Grunewald, Lisa Grunewald, Debbie White, Shelley Maloney and Diane Brockway

**QUORUM:** A quorum was not met.

**MINUTES:** Motion to accept the minutes from September 27, 2017 was made by Debbie White Franklin County BPW. Seconded by Shelley Maloney, Member at Large. Carried.

Correction to the Minutes from October 18: Shelley Maloney, MAL, is not on the Convention Committee. Minutes from the October 18, 2017 will be filed for audit. There was not a quorum at the October meeting, therefore a motion to accept was not required, per Marilyn Grunewald, Parliamentarian.

**EXECUTIVE COMMITTEE UPDATES:**

**PRESIDENT:** Danielle Martel, President, sent out the “Call to Action” to the membership. She said this is a work-in-progress. She tried to keep this “Call to Action” specific to the New England area. She is accepting any suggestions. They should be sent to Danielle by January. One suggestion was to include the BPW Mission and Vision Statement. Marilyn Grunewald, Franklin County BPW, will see if there should be anything added to the Legislative Platform.

**PRESIDENT ELECT:** Alice Kitchel, was not present. Danielle said that Alice and Donna Rae Heath met at the Burke Mountain Resort Hotel. The Pre-Convention Meeting will be held by Teleconference as there is only a one-day Convention. Alice requested that all future dates for the Full Board Meeting be included in the Agenda. Alice is working on the Theme for this year's Convention and speakers. This year's Convention will be held May 19, 2017. Danielle noted that New Hampshire BPW sent two Young Careerists candidates to the NEPSR Regional Convention. A suggestion had been made that the Local Organizations in BPWVT send their candidates directly to compete at the next Regional Convention (St. Albans, VT). There was a brief discussion. Diane Brockway, Champlain Valley BPW, was not in favor of this suggestion as she felt that it would be too expensive for the Local Organizations that work so hard to have this program. She didn't feel that Local Organizations would be able to do this. Debbie White, Franklin County agreed. In effect, the “State” would not have a Young Careerist program and no expense. Danielle said these comments would be passed on.

**VICE PRESIDENT:** Jackie Hawkins, VP, was not present.

**TREASURER:** Michelle Thibault, Treasurer, was not present.

**SECRETARY:** Diane Brockway had no further report.

**LOCAL ORGANIZATION UPDATES:**

**BURLINGTON BPW:** No report.

**CHAMPLAIN VALLEY BPW:** Emily Owens, President, was not present, but submitted her report to Danielle. The Annual Christmas Auction will be held on Tuesday, December 5 at the Plattsburgh Brewing Company. Tickets are \$10. Champlain Valley BPW will celebrate their 70th Anniversary at a dessert meeting on January 23<sup>rd</sup> at Uno's. The Book Club will meet on February 6 at the home of Vicki Marking, VP. The book to be discussed is "Thrive". Emily thanked Danielle for sending the Young Careerist information timely.

**FRANKLIN COUNTY BPW:** Debbie White, President, reported that their next meeting will be held on November 21. The St Albans' Museum will present a program. Also, the Woman of Achievement Award will be presented at the November meeting. The Woman of the Year Award and Employer of the Year Award will be presented after the holidays. A dessert auction will be held

at the November 21<sup>st</sup> meeting. Members will be bringing their favorite desserts! The November meeting also will be the "kick off" of a Super Raffle. Price per ticket is \$50 and only 200 tickets will be sold. Grand prize will be \$3,000. Buy two tickets and one ticket (free) will go in for a special drawing of \$250. There will be no meeting in December.

**St. Johnsbury BPW:** No report

**Westshire BPW:** No report.

**Member at Large:** Shelley Maloney, CT, had no report. She said that Nancy "Sparky" Warner, PA, was waiting for surgery.

## **COMMITTEE UPDATES:**

**MEMBERSHIP:** Jackie Hawkins, VP, not present.

**BYLAWS:** Danielle sent out proposed changes to the Bylaws. Changes are highlighted in yellow. Changes are mainly to clean the wording. The Dues section (Section 1 of Article VI) will now show the amount due by the Local Organization. Samothrace membership dues and NIKE dues. This was discussed. There was a discussion per Article V: Membership. Members at Large was explained by Danielle. MAL is a Local Organization and has full voting rights at Board Meetings and Annual Convention. As a member of a Local Organization, can vote on local issues

and can go to any L/O meeting. MAL and any member can speak at other BPW meetings, but can only vote at their own L/O meeting. Danielle said she would make the clarification of MAL in the Bylaws change. She will resend the Bylaws changes to the Board Member.

Marilyn Grunewald, Franklin County BPW, questioned why Article V: Membership, Section 1 C was crossed out (regarding Affiliate Member). Danielle explained that it was redundant. Qualifications for State Officers was addressed. President, President-Elect and Vice-President have to have serve as a Local Organization President. Debbie White, Franklin County BPW, commented that not all members who are interested in these positions are President or President-Elect. They maybe Treasurer or Secretary.

Any other comments and/or suggestions should be sent to Danielle. The Bylaws changes will be voted on at the Annual Convention in May.

**FINANCE:** Donna Rea Heath, Chair, was not present. No report.

**INDIVIDUAL DEVELOPMENT PROGRAM:** Shelley Maloney, CT, had no report.

**LEGISLATION:** Marilyn Grunewald, Franklin County BPW, said she had received the Vermont

Early Childhood Alliance 2018 Legislative Agenda from Lilly Talbert, Program & Communicative Coordinator, Vermont Commission on Women. Ten issues were selected by the

the Alliance Steering Committee of 21 organizations representing health, safety, nutrition, economics, security, early care and education. "One or more organizations" will direct legislative and advocacy strategy. The Steering Committee will monitor legislative activity with lead organizations on two additional issues: Universal Pre-Kindergarten/Act 166 and Minimum Wage/Benefit Cliff.

Diane Brockway, Legislation NY, had no report. She mentioned that the Sept/Oct issue of the newspaper, **Vermont Women**, had a small article on the Wage Gap. Statistics were given for African-American women, Hispanic women (Latina Equal Pay Day on Nov. 2) and Native American women (Native American Equal Pay Day on Sept. 25). Danielle said that Burlington BPW wants to address these issues. Burlington is a Sanctuary City. Marilyn will look into putting an article in **Vermont Women** for Women's Equal Pay Day in April 11, 2018.

**YOUNG CAREERIST:** No report.

**COMMUNICATIONS:** Danielle had no further report.

**CONVENTION:** No report.

**WEBSITE:** Danielle reported that the Young Careerist information had been updated on the website. Let Danielle know if there are any changes or additions for the website.

**NEPSP:** Shelley Maloney, MAL, no report.

**VT COMMISSION ON WOMEN:** Kim Bina, Westshire, not present.

**WOMEN JOINING FORCES:** Donna Rea Heath, St. Johnsbury BPW, not present.

**NEW BUSINEES:**

**AUDIT COMMITTEE:** Michelle Tarryk, St. Johnsbury BPW, stated that the committee (Diane Brockway, Champlain Valley BPW and Michelle Thibault, Treasurer) met on October 27<sup>th</sup>. The Audit is incomplete at this time. Michelle Tarryk has been unable to reach Michelle Thibault since the meeting and asked for Danielle's help in contacting her to set up another meeting.

Michelle Tarryk explained there were discrepancies which included not having all support documents for 10 checks issued and the \$4,500 withdrawn for the 2017 Annual Convention to repay the members who attended. There was no documentation to show any monies being re-deposited. Multiple Grant checks did not have back-up. The committee had recommendations and recommendations from the meeting will be included. Marilyn Grunewald, FCBPW, recommended that a copy of the minutes be attached to paperwork to show where Grant requests/money had been approved. The request form from the L/O and the check should also be attached. Marilyn also suggested that a Financial Handbook be available to the Treasurer. Danielle will follow up on this suggestion. Danielle will also look at the structure of the Grant Request and approval. One recommendation from Michelle Tarryk, Audit Committee, is that

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Books be available to other members, ie Finance Chair. Michelle Thibault uses a BPWVT laptop. The Board should also have an actual report on a monthly basis not just an oral report. The reimbursement form was used, but in several cases, incomplete. The Audit Committee needs an updated Profit and Loss Statement and Balance Sheet. There was a \$10,000 loss last year. Danielle explained that there was no Fundraising last year and the reimbursement of the convention added to this loss. Another Audit Committee will be held. The final report to include all recommendations will be submitted to Danielle.

**NETWORKING:** Shelley Maloney, MAL, CT, shared that Plainfield, CT elected their first “Select Woman” in this year's election. She also noted that there was a good voter turnout.

**Get well wishes are sent to: Pat Nowak, Pearl Gilbert and Nancy “Sparky” Warner. Also to Marilyn Grunewald's husband, Lee and to Jacqui Hood Lefebvre's husband Lawrence.**

**MEETING ADJOURNED:** 8:30 pm

**RESPECTFULLY SUBMITTED,**

Diane M. Brockway, Secretary

**APPROVED:**