



Business and Professional Women/VT Inc.

Legacy Members of Business and Professional Women Foundation with members in Vermont, New York, Connecticut, Massachusetts, Rhode Island, and Pennsylvania

2016-2017 State Board

Executive Committee

Danielle Martel, President
Alice Kitchel, Vice President
Michelle Thibault-Hatch, Treasurer
Pearl Gilbert, Parliamentarian

Standing Committees/Voting Members

Executive Committee, Issues Management Chair
Alice Kitchel, Membership Chair
Jacqui Hood-Lefebvre, Bylaws Chair
Jackie Hawkins, Finance Chair
Lisa Grunewald, Historian
Shelley Maloney, Individual Development Chair
Marilyn Grunewald, VT Legislation Chair
Diane Brockway, NY Legislation Chair
Emily Owens, Young Careerist Chair
Executive Committee, Communications Chair

Special Committees/Non-Voting Members

Leslie Germain, Convention Chair
Staci Smith, Website Chair
Jacqui Hood-Lefebvre, Past State President Liaison
Staci Smith, Past State President Club President
Kim Bina, VT Commission on Women
Donna Rae Heath, Women Joining Forces Chair
Carolyn Frazier, Immediate Past State President

Local Organization Presidents

Stephanie Hainley, Burlington
Molly Ryan, Champlain Valley
Jackie Hawkins, Franklin County
Michelle Tarryk, St. Johnsbury
Kim Bina, Westshire
Denise Spink-Morin, Members At Large

Nominating Committee

Leslie Germain
Molly Ryan
Nancy Werner

Auditors

Diane Brockway
Michelle Tarryk

Full Board Meeting Agenda

September 21, 2016 @ 7:00 p.m.

Teleconference (1-712-432-0926 and passcode is 445699)

- Call to Order by President Martell at 7:01 pm**
- President Martell appointed Carolyn Frazier to take minutes**
- Roll Call was taken by Carolyn Frazier**

Voting Members Present were:

Danielle Martell	Alice Kitchel	Michelle Thibault-Hatch
Pearl Gilbert	Lisa Grunewald	Shelley Maloney
Marilyn Grunewald	Emily Owens	Carolyn Frazier

Non voting members present were

Donna Rae Heath

- Present Martell declared a quorum**
(At Least: 6 members of the Full Board, 2 Local Organizations, and 2 of them are Executive Committee.)

- Motion: Marilyn Grunewald moved approval of minutes from 7/20/2016 and notes from meeting of 8/17/2016 (no quorum for meeting). Motion was seconded by Alice Kitchel.**

Motion Carried.

- Executive Committee Updates**
President Martell reported she was working with Staci Smith Lantagne with website updates. The membership grant information is now updated.

Minutes will be posted on website. Carolyn Frazier noted she had sent approved minutes for this summer to Staci. Future website postings should go through President Martell

Vice President Alice Kitchell reported that she has a goal to go to all chapters to learn about their membership strategies and find a way to share with other chapters She has already attended Franklin County.

She also reported that the Membership Committee has received 2 requests for membership grants

Treasurer Michelle Thibeault Hatch had nothing to report.

- Local Organization Updates**
Champlain Valley next event Oct 25 at Westside Ballroom Meet the Candidates Forum

Franklin County Oct 5 Legislative Forum with Lt Governor and Senate candidates

Recent program was Jack Moreau speaking on changes to Northwest Medical Center. Organizations are being approached to make contributions and in return an exam room will be named for them.

Members At Large ---request was made to change on letterhead Demise Spink-Morins name to Carolyn Frazier as they have switched places, Denise will sit as a representative to the Membership Committee
An informal meeting will be held this weekend at the New England BPW Past State Presidents meeting.

St. Johnsbury -- hosting Oct 20 forum for House of Representatives for St. Johnsbury area

Committee Updates

Finance: President Martell reported the audit had been done today and will send written report to Board Members

Individual Development Program – a survey was sent out and waiting on result --will send out again respond by end of month

Legislative: we are partnering with League of Women Voters and Vermont Commission of Women with Governor forum tomorrow at noon. Danielle will have table and Marilyn vetting questions. They are at max capacity with rsvps

Young Careerist: Each local is asked to send names of local YC chair to emilyowens05@g.mail

Communications: President Martell noted pictures from conference going out soon to each local and to IMPSP

Convention: getting together first week in oct, to start planning

NEPSP: meeting is this weekend with regional YC competition.

BPW/VT President's Club: feedback was given to President Martell about this non functioning committee

Women Joining Forces: --nothing yet

Endowment Fund discussion was tabled to next meeting

Insurance Policy --still in research process

Face-To-Face Meeting/IDP Training – Shooting for Dec 3

Audit –see above (Finance Report)

New Business Oct 12 flyer will be send by email for Super Womens Business Round Table

Since the agenda was not approved at the beginning of meeting a motion was made by Shelley Malone and seconded by Carolyn Frazier to adjourn meeting at 7:49 p.m. Motion Carried