



**Call to Order** Carolyn McLean-Frazier called the meeting to order at 7:08 p.m.

**Roll Call** Present: Carolyn McLean-Frazier, President, Danielle Martel, Pearl Gilbert, Lisa Grunewald, Marilyn Grunewald, Donna Rae Heath, Jacqui Hood-Lefebvre, Shelley Maloney, Molly Ryan, Kathy Butler, Treasurer, Kim Bina, Leslie Germain  
Absent: Alice Kitchel, Secretary, Stephanie Hainley, Jackie Hawkins, Staci Smith,

President Carolyn McLean-Frazier established a quorum. The president reviewed the teleconference protocols. No one requested that they be read.

Shelly Maloney made the motion to accept the agenda as published, Seconded by Jacqui Hood Lefebvre. The motion carried.

Pearl Gilbert, acting as recording secretary for this meeting.

**Bylaws** – Leslie Germain

Proposed Amendments postponed until 3/29/16 teleconference at 7:00 p.m. EST.

**Finance** – Donna Rae Heath

Proposed Budget 2016-17 amendments motion by Donna Rae Heath will be presented to the Full Board and published in the Call to Convention 4/3/2016

**Legislation** – Marilyn Grunewald

Equal Pay Day will be held Tuesday, April 12, 2016 at State Capitol Building  
Suggest arriving by 9:00 a.m. – meet in Legislative Session for reading on the floor of the Proclamation to be followed in Governor/s Conference Room for signing. Request all attending please wear RED.

**Nominations** – Donna Rae Heath and Jackie Hawkins

Announcement of Nominations to date:

President – Danielle Martel, Franklin County BPW

Vice President – Alice Kitchel, St. Johnsbury BPW

Secretary – Open slot

Treasurer – Michelle Thibault Hatch, Franklin County BPW

Auditors: Michelle Perryk and Diane Brockway

Any future submissions needs to be in Call to Convention by April 3, 2016

**91<sup>st</sup> Annual Conference and Convention** – Jacqui Hood Lefebvre, Jackie Hawkins, Molly Ryan

Conference Fundraiser sent out, Gas Raffle tickets to all Local President's, strongly encourage all to participate in sales.



- 1) Jacqui Hood Lefebvre made the following two Motions. The current policy is that the Silent Auction funds raised at State Convention go into the current years' Convention Fund. I move to change that policy so that the Silent Auction funds go into the following years' Convention Fund. The Live Auction funds raised at State Convention will continue to go into the following years' Operating Budget as they have in the past.  
Motion seconded by Shelly Maloney, Motion carried
  
- 2) Jacqui Hood Lefebvre moved to transfer \$500 from the BPW/VT General Fund to the 2016 Convention Committee to make up for the loss of funds that they will experience since 2015's Silent Auction proceeds went to the 2015 Convention Fund based upon the vote we took, 2016's Silent Auction proceeds will go into the 2017 Convention Fund.  
Motion Seconded by Kim Bina, Motion carried.

Rationale for above two motions – It is very hard to budget and plan for a convention if you don't know until the time of the Convention how much will be raised in the Silent Auction. If we make this change then going forward the Convention Committee will know how much money they have to raise in addition to what is raised at the Silent Auction at the start of the new Presidents' year in order to meet their budget for the following year.

**Vice President's Report** Danielle Martel has received a list of dues payees, but not a membership list, from the Champlain Chapter, this will be corrected shortly. Danielle Spoke with Stephanie Hainley regarding the BTV/BPW membership list and dues. Stephanie will follow up with Danielle prior to Convention. Understanding that any Local who does not have their Membership list and payments posted will be unable to Vote at State Convention. This continues to be an unresolved issue each year and again a plea from Membership Chair that this be resolved monthly with Membership/Treasurer receiving accurate information from the Locals.

**Secretary's Report - Alice Kitchel (Pearl Gilbert, acting)** March 1, 2016 Minutes were accepted with corrections. Motion made by Donna Rae Heath and Second by Danielle Martel, Motion Carried. (Pearl will send corrections to Alice Kitchel)

**Treasurer – Kathy Butler**

Suggested corrections made to the 2016-2017 Proposed Budget and will be part of the Call to Convention. Balance Sheet and Profit and Loss Budgets were also published and reviewed.



Business and  
Professional  
Women/VT

**BPW/VT State Board Meeting, March 16, 2016**

**Local Organizations and Women Joining Forces** events will be reported at the April Teleconference. Continue Policy and Procedures Manual Update at April teleconference meeting.

**Unfinished Business**

Special Teleconference meeting called for Tuesday, March 29, 2016 at 7:00 pm EST, to review Bylaws changes and vote prior to Call to Convention publication.

Meeting Adjourned 8:03 p.m. EST

**Respectfully Submitted,**  
Pearl M. Gilbert, Acting Secretary