

**Vermont Federation of Business & Professional Women  
Emergency Conference Call  
Minutes of Meeting**

**Date:** March 16, 2014

**Location:** n/a – meeting held via conference call

**Members Present:** Staci Smith, Carolyn Frazier, Deborah Williams, Gina Clark, Danielle Martel, Marilyn Grunewald, Lisa Grunewald

**Call to Order:** Staci Smith, President, called the meeting to order at 7:06 p.m.

**Old and New Business:**

Staci Smith asked everyone if they had received the Bylaws email she sent out; all responded yes.

Staci explained the need to review and vote on the proposed changes to our Bylaws in order to meet the requirement that any recommended changes by the Board must be sent out with the Call to Convention. The Call to Convention will be in the Vermont Working Women Newsletter (VWW); the deadline for this issue is tomorrow, March 17<sup>th</sup> and the issue date will be March 31<sup>st</sup>.

Marilyn Grunewald said she will write-up an article on Equal Pay Day for this year and get it to Gina Clark in time for this issue of VWW; Staci Smith asked Marilyn to send her a copy of the article too so she could put it on the State website.

*Motion:* Carolyn Frazier, Champlain Valley BPW, moved to send all proposed Bylaw changes to the conference floor for consideration and vote; seconded by Marilyn Grunewald, Franklin County BPW. Motion Carried.

After the vote someone raised the question about whether or not a quorum had been met for this meeting; a discussion ensued and it was felt by some that a quorum had not been met, hence Staci Smith said she would send out an email to all voting Board members and ask for their vote on the proposed changes by tomorrow's deadline. Staci mentioned that Donna Heath, a member of the Bylaws Committee, had sent her an email voting in favor of the changes.

Meeting adjourned at 7:18 p.m.

Respectfully submitted,  
Deborah Williams, Secretary