

**Spring Board Meeting  
Vermont Business and Professional Women  
March 23, 2013**

Meeting called to order: Staci Smith, President-Elect, called the meeting to order at 1:00 pm.

Employer of the Year: Staci Smith, President-Elect, announced Mylan Technologies, St. Albans, VT as this year's Employer of the Year. Kim Messier, Human Resources, and Kathy Find, Engineer, from Mylan Technologies accepted the award.

Roll Call: Diane Brockway, Secretary, called the roll and a Quorum was met.

Reports:

President: Donna Rae Heath to meet and talk with Veterans regarding Women Joining Forces. 502 (c)(3) has been submitted. Gina Clark has worked on this project. No report has yet been received.

President-Elect: Staci has found a young woman college (Champlain College) student who is interested in working with us on a web site. Staci distributed the Registration Forms to L/O Presidents. This years Convention will be held at Jay Peak Resort on May 17-19, 2013. Staci to check on "signage" for the event.. Advertising for Convention is very important. Deborah Williams, St. Johnsbury BPW, has sent this information to each Local Organization Presidents.

Vice President: Carolyn Frazier, Vice President presented the First Module of the Individual Development Program. A Women's Bingo was played in recognition of March: Women's History Month.

Secretary: Diane Brockway, Secretary, presented the minutes for the Fall Board and Winter Board Conference Call.

**Motion: Stephanie Hainley, Burlington BPW, moved to accept the Fall Board Meeting Minutes from October 27, 2012 as presented.**

**Seconded by Danielle Martel, Franklin County BPW.**

**Motion Carried.**

**Motion: Deborah Williams, St. Johnsbury BPW, moved to accept the Winter Board Meeting Conference Call Minutes from January 22, 2013 as presented.**

**Seconded by Carolyn Frazier, Champlain Valley BPW.**

**Motion Carried.**

Treasurer: Trisha Woodward not present. No report available. Staci Smith will email Treasurer Report to L/O Presidents and Board Members.

Presidents Report:

Burlington BPW: Stephanie Hainley, President (Referred to March 2013 issue of Vermont Working Women.)

Champlain Valley BPW: Martha Mc Clean and Diane Brockway, Champlain Valley BPW reported that there was no meeting in February and the March meeting had to be rescheduled due to inclement weather. The Annual Christmas Auction was held in December. The Young Careerist Program will be held at the April Meeting. The election of Officers will be held at the March meeting.

Franklin County BPW: Danielle Martel, President (Referred to March 2013 issue of Vermont Working Women.)

St. Johnsbury BPW: Deborah Williams, President (Referred to March 2013 issue of Vermont Working Women.)

Westshire BPW: Ellie Smith, President, stated there are currently six members. They have been meeting regularly and their next meeting will be in April.

Committee Reports:

Audit: The members of the Audit Committee, Ellie Smith, Westshire BPW, have resigned. Staci Smith, President-Elect and Acting President, stated that the Executive Board will meet before the Annual Convention to elect new auditors to complete the audit for this year.

Bylaws: Ellie Smith, Chair, stated she has received Bylaws from Franklin County BPW. She has not yet approved the Bylaws. Ellie advised everyone that there are dates in the Bylaws required for Bylaws changes. Changes have to be included in the Call to Convention. The Call to Convention was included in the last issue of the Vermont Working Women.

Historian: Lisa Grunewald and Danielle Martel presented a scrapbook to Marilyn Grunewald, Past President. Lisa needs information for the scrapbook for Donna Rae Heath's scrapbook.

Legislation: Staci Smith reported that Equal Pay Day is April 9<sup>th</sup>, 2013. VT/BPW to work with Vermont Commission on Women.

Finance Committee: Marilyn Grunewald, Chair, presented a 2<sup>nd</sup> Draft for the Treasurer's Checklist and Procedures. Not all committee members received this draft. Marilyn will resend to committee members and will be voted on at the Pre-Convention Meeting.

Foundation: Barbara Swinton, Chair. There are no Scholarships this year for BPW Foundation. On the last Saturday of every month, the VA hospital in White River Junction has an Open House for the Women's Section. Barbara will be notifying the membership.

Memorial Service: Barbara Swinton is in charge of the Memorial Service to be held at the Convention. Send notification of any deceased members from the Locals to Barbara.

P.R.: Kim Bina, Chair, was not present for the meeting. Kim sent press releases to the Rutland newspapers and had notices on the radio announcing the change in location for today's Spring Board Meeting due to the unexpected closing of The Station Restaurant.

Y/C: Trisha Woodward, Chair, was not present.

IDP/ Carolyn Frazier stated that the Regional Past State Presidents will be holding a program in 2014.

Camp BPW: Carolyn Frazier, Co-Chair. As per discussion held at the Fall Board Meeting, October 27, 2012, no decision was made as to when the next Camp BPW will be held.

Facebook: Marilyn Grunewald, Franklin County BPW, is our Facebook Administrator. She will send an "invitation" to the local Presidents. She will also include this information in the next issue of Vermont Working Women.

#### Network:

Barbara Swinton, Burlington BPW, informed everyone that Pat Nowak was elected to Burlington City Council.

Marilyn Grunewald, Franklin County BPW, invited everyone to the "Makers: Women Who Make America" program to be held Thursday, March 28 at 7 p.m. at St. Alban's Historical Museum. Moderator for the event is Marilyn Grunewald, Education Consultant, and panelists are Caroline Bright, Director of Girls State, Miss Vermont 2010, Elizabeth Gamache, Mayor of St. Albans, and Virginia Holiman, Northwest Council on Teaching Dairy in the Classroom.

Staci Smith adjourned meeting at 3:10 pm.