

Summer Board Meeting
Conference Call
August 27, 2012

Call to order: President, Donna Rae Heath called the meeting to order at 7:10 pm.

Roll Call: Donna Rae Heath, Staci Smith, Carolyn Frazier, Diane Brockway, Trisha Woodward, Deborah Williams, Danielle Martell, Barbara Swinton, Marilyn Grunewald, Lisa Grunewald, Jacqui Hood Lefebvre, Pearl Gilbert, Stephanie Hainley and Gina Clark.

President's Report: Donna Rae Heath, President, reported that the Finance Committee Meeting met on August 8th. The bank signature cards are being changed. She met with Marie Eddy and discussed the grant program. Further information will be available at the Fall Board meeting. Donna Rae said she had attended the Champlain Valley BPW meeting August 21st at Perkins Restaurant in Plattsburgh. She met with Trisha Woodward and Stephanie Hainley regarding the Young Careerist program. She will meet with Gina Clark regarding the newsletter in the near future. She also attended the Camp BPW meeting held in Colchester on August 21st.

President-Elect's Report: Staci Smith, President-Elect, stated that Fall Board Meeting information will be available soon. Registration forms will be sent to the locals. She is waiting for information on Camp BPW. Marilyn Grunewald, Immediate Past State President, requested a Membership Roster from the Convention Booklet. Staci said she will send it to her.

Vice-President's Report: Carolyn Frazier, Vice-President, requested a Board Book from the Convention. She does not have one. She is working on the Spring Board Meeting. She is looking at possible sites in the Bethel - Rutland- Ludlow, VT area. This may help increase membership in that area.

Secretary's Report: Diane Brockway, Secretary, said a draft of the Minutes from the Convention Meeting had been sent to everyone. The minutes from this meeting will not be voted until next year's Convention. She will resend the minutes. Minutes from the Post-Convention Meeting, this meeting and the Summer Board Meeting will be voted on at the Fall Board Meeting.

Treasurer's Report: Trisha Woodward, Treasurer, reported that the accounts have been audited. The Audit Report will be presented at the Fall Board Meeting on October 27th. Reimbursement forms are available.

L/O PRESIDENT'S REPORTS:

Burlington BPW: No report.

Champlain Valley BPW: Diane Brockway reported that Dannemora Federal Credit Union has donated \$50 for Camp BPW. An application has been submitted for the Community Outreach Program. We were not accepted for August. The application will stay on file for one year. Carolyn Frazier said the Candidate's Forum will be held October 11th. A letter campaign for fundraising will be held during National Business Women's Week in October. The Woman of the Year and Employer of the Year program will be held October 23rd. The Annual Christmas Auction will be held December 4th.

Franklin County: Danielle Martel, President, reported that a Legislative Forum will be held in October. Franklin County BPW now has a web site that should be up and running by September. "Working Women Helping Women" has been taped and a half hour segment should be aired in September. Their fundraiser, Calcutta Night, will be held in the Spring.

St. Johnsbury: Deborah Williams, President, reported that St. Johnsbury BPW does not meet during June, July and August. The Executive Board met to set up a schedule. Members will march in the "Colors of Kingdom Parade" held during the Fall Festival in September. They are working on finalizing the speaker for October. A representative from the Police Department will present a program on Self Defense in November. Woman of the Year and Employer of the Year will also be held in November. A Christmas Party will be held in December in lieu of their regular meeting. Janet Graham was awarded a \$1,000 BPW Foundation scholarship. Deborah Williams, Staci Smith and a new St J member, Alice Kitchel, attended the Burlington BPW meeting in June to hear Linda Reed's presentation.

Westshire: No Report.

COMMITTEE REPORTS:

Bylaws: No Report

Convention: No Report

Finance: Marilyn Grunewald stated that \$2,055.50 was deposited after June 30th. The monies will be recorded in Donna Rae's year. Committee will look at budget to determine if a fundraiser will be necessary.

Foundation: Barbara Swinton, Chair, had no report. She said she will talk with Hope Lodge regarding a Community Service project for the girls attending Camp BPW. Donna Rae Heath said she will get information regarding teddy bears made by Hospice in North Carolina.

Historian: Lisa Grunewald said she is working on the scrap book for Marilyn Grunewald, Immediate Past State President, with Danielle Martel, Franklin County BPW

Legislation/Health: No Report. Donna Rae Heath said that Carol Morse has been ill.

PR and VT Commission on Women: No Report. Kim Bina was not present. A press release will be issued announcing Janet Graham's \$1,000 BPW Foundation Scholarship award.

VT WW: Donna Rae Heath, President, reminded everyone that the deadline for the Newsletter is September 10th.

Young Careerist: Jacqui Hood Lefebvre reported on the New England Past State President's first annual Regional Young Careerist program to be held at the Inn at Stratton Mountain located in Bondville, VT on Saturday, September 8th. Attendance is open to all BPW members. There are three Young Careerist candidates -- one from Vermont, one from Massachusetts, and one from New Hampshire. The Registration fee is \$40. Breakfast and lunch are included. Rooms are \$88 per night and the costs can be shared. Carolyn Frazier said that Registrations are needed by Friday, August 31st. Pearl Gilbert, Ellie Smith, Trisha Woodward, Lisa Grunewald, Marilyn Grunewald and Donna Rae Heath plan on attending. Jacqui Hood-Lefebvre said that a \$500 scholarship will be awarded. Carolyn Frazier, Champlain Valley BPW, reported that \$100 was raised at the August meeting from a "progressive auction" for the Young Careerist program to be held Sept. 8th. Franklin County has raised \$301, CT has raised \$150 and MA has raised \$50. A total of \$601 has been raised for this year's program.

Staci Smith is re-doing the VT State Young Careerist Manual. She is waiting for input from Champlain Valley BPW. Trisha Woodward said an updated Time Line for the State Young Careerist for this year will be sent to the locals. She will be sending out an email to the Locals on Friday, August 31st.

Camp BPW: Jacqui Hood Lefebvre, Co-Chair, stated that letters had been mailed to last year's donors. A Committee Meeting was held August 21st. Camp BPW will be held during the Fall Board Meeting at the Hampton Inn in Colchester, VT on October 27th. Jacqui discussed the room arrangements. There should not be a noise issue. This year's goal is to have 25 girls participate. Each Local should try and get as many to attend as possible. The application forms should be completed by the end of the week and sent out to the Locals.

NEW BUSINESS:

Regional Past State Presidents Meeting: Carolyn Frazier, Champlain Valley BPW, asked if the Registration Fee for Vermont Young Careerist,

Julie Conrad, was included in the Budget. Donna Rae Heath, President said that it was not.

Motion: Staci Smith, St. Johnsbury BPW, moved that \$40 be allocated for the Registration Fee for the Vermont Young Careerist.

Seconded by Carolyn Frazer, Champlain Valley BPW.

Motion carried.

The meeting adjourned at 7:56 pm.

Respectfully submitted,

Diane M. Brockway, Secretary
August 30, 2012

Minutes Accepted _____