

Vermont Business & Professional Women
87th Annual Convention
June 1, 2012
Best Western Plus, South Burlington, VT

PRE-BUSINESS MEETING ACTIVITIES:

Friday evening, June 1st

Opening Ceremonies were conducted with the Presentation of Colors by members of the Vermont Air National Guard from Burlington. Donna Rae Heath, President-Elect, led the Pledge of Allegiance. Staci Smith, Vice-President, presented a donation to the Vermont Air National Guard Charitable Fund. The Collect was led by Leslie Germain, Treasurer.

Marilyn Grunewald, President, introduced the current State Officers and Past State Presidents.

Staci Smith, Convention Chair, introduced Dr. Steve Taubman. Dr. Taubman is our guest speaker for the Convention and also provided the entertainment for the evening. His "interactive" magic show was much fun.

She also presented "Greetings" from the Convention Committee. Staci said the Convention is a celebration of our past year work and looking forward to next year.

Staci Smith, Convention Chair, presented the 2011-2012 Convention Book to President, Marilyn Grunewald.

Desiree Maltais, Conference Sales Manager for the Best Western Plus, So. Burlington, VT presented "Greetings" from the Windjammer & Best Western. Desiree is also a member of Burlington BPW.

Staci Smith, Convention Chair and member of St. Johnsbury BPW, read letters from several dignitaries. Letters from VT. Governor Peter Shumlin, U.S. Senator Bernard "Bernie" Saunders, and Deborah L. Markowitz, Secretary Vermont Agency of Natural Resources are included in the Convention Book. A congratulatory letter was also received from Sara B. Kittell, VT State Senator and member of Franklin County BPW. A welcome letter was also received from U.S. Senator Patrick Leahy.

President Marilyn Grunewald recessed for dinner.

After dinner, Diane Brockway, Champlain Valley BPW, conducted the Emblem Ceremony and members read the Emblem Benediction. Barbara Swinton and Carol Morse, Burlington BPW, held a Memorial Service for Barbara Clark and Joan Wilson, members of Franklin County BPW who had died this past year.

The meeting was recalled to order at 8:00 p.m.

**Motion: Deborah Williams, St. Johnsbury BPW, moved the meeting be adjourned until Saturday morning at 9:15 a.m.
Seconded by Marie Eddy, Burlington BPW. Motion carried.
Meeting adjourned at 8:15 pm.**

Saturday, June 2, 2012

Call to Order: Marilyn Grunewald, President, called the meeting to order at 9:25 am.

INTRODUCTIONS OF OFFICERS: Marilyn Grunewald, President introduced the officers for 2012.

ROLL CALL. Diane Brockway, Secretary, took roll call. Quorum was met.

ROBERT'S RULES OF ORDERS: Pat Nowak, Parliamentarian, read the Rules of Order as the 11th Edition of the Rule of Order were used. Timekeepers for the day are Ellie Smith, Westshire BPW, and Lori Mc Veigh, St. Johnsbury BPW.

**Motion: Marie Eddy, Burlington BPW moved to adopt the Rules of Orders as presented.
2nd by Pearl Gilbert, Franklin County BPW. Motion carried.**

SECRETARY'S REPORT: The minutes from the 86th Annual Convention were presented in the Convention Book and accepted as presented.

TREASURER'S REPORT: Pat Nowak, Parliamentarian, stepped down, to present and explain the Balance Sheet Designated and Undesignated funds. Marie Eddy, Burlington BPW, stepped in for Parliamentarian. Past State Presidents and the auditors met to discuss the report. Pat asked for any questions regarding the report. No questions. A "straw poll" was held and the members accepted the report.

Leslie Germain, Treasurer, presented the Treasurer's Report and expressed gratitude to Pat Nowak and committee. Current balance is \$40,115.90 (pg 31 of Convention Booklet). There is a loss of \$205.29. There are some expenses and income still to come. Report is as of April 30, 2012. Fiscal Year ends 6/30/2012. Marilyn Grunewald, President, said there was no fundraising this year, only the sale of pins. Not all expenses for the last Job Expo have been received and paid. Pat Nowak, stepped down from Parliamentarian to explain the 3 checks issued to Advertisers following the close of the Convention year. Live Auction is included in the current year Budget. Silent Auction funds go to next year's Convention. Jacqui Hood Lefebvre stated that last year's budget covered a 14-month period. The final Audit Report will be presented at the Fall Board Meeting to be voted on for acceptance.

CREDENTIALS REPORT: Marian Boyle, Burlington BPW, presented the Credential Report as of 9 am on Saturday, June 2, 2012. Total voting members are 31 (7 State Board Officers, 7 Past State Presidents and 17 members).

BUDGET: President-Elect Donna Rae Heath presented her proposed 2012-2013 budget. She has reduced expenses for the Officers. Pat Nowak addressed the issue of leaving \$1,000 in the 501(c)(3). If the decision is made to not establish a 501(c)(3), the money can be taken out. Marie Eddy, Burlington BPW, sat in for the Parliamentarian. Pat Nowak explained that money designated in the Project Fund could be used for "Mixers" confusing.

Motion: Donna Rae Heath, President - Elect, moved that the Budget be accepted as presented.

Seconded by Amanda Maggy, Champlain Valley BPW.

Motion carried.

Motion: Marie Eddy, Burlington BPW, moved to increase the designated funds by \$2,000 for Project Fund to be used as "seed money" for a Local or State project.

Seconded by Staci Smith, St. Johnsbury.

Motion carried.

REPORTS:

PRESIDENT'S REPORTS: Marilyn Grunewald, President's Report is in the Convention Book. Marilyn now has a Facebook page (BPW Vermont). Marilyn is also working on updating the Web Page. A grant was written for Camp BPW, but we did not receive the grant. We will try and write for another grant this year. She thanked her officers and members for their help this year.

Health Break at 10:30 am.

Meeting recalled at 10:45 am.

PRESIDENT'S REPORT: Marilyn Grunewald, President, discussed her project, "Resource Directory" for BPW members. She asked the membership for feedback. Staci suggested that once the Web Site is up and running, this would also be a good source and also extend to the other interested people. Marilyn has received a few responses, but not a great response. Pat Nowak said that each member should receive this Directory and it would be helpful if each member shared their job experience, life experiences and hobbies. Marilyn will send out a survey form to everyone by e-mail or snail-mail, if required.

COMMITTEE REPORTS:

BYLAWS: Ellie Smith, Chair, presented her report. Article XVII, Section 1, the Annual Convention. Change: the Convention will be held in May or June.

Motion: Ellie Smith, Bylaws Chair, moved to accept the change to Article XVII, Section 1, to read "The Annual Convention shall be held in the month of May or June at such time and place as determined by the Board of Directors."

Seconded by Deborah Williams, St. Johnsbury BPW.

Motion Carried.

CONVENTION BOOK: Staci Smith, gave several changes to the Book on Page 12. St Johnsbury BPW President is Deborah Williams. Their President - Elect is Renee Kilroy, and Vice President, Jessica Bunnell.

Deadline for 2013 Employer of the Year Award and Woman of the Year is February 11, 2013.

Past State President: Lori Mc Veigh is 2001-2002. Marcia Merrill is 2000-2001. Name correction for Kimberley Bina. Carolyn Frazier is Past State President for New York State Federation 2002-2003.

Add names of Past State President to Beryl Morrill Award: 2004 Lori Mc Veigh, 2006 Mary Claire Carroll and 2005 Virginia Bacon and 2009 Marie Eddy.

LEGISLATIVE REPORT: See report in Convention Book. Carol Morse said she sent a letter to Gov. Shumlin regarding the state seat belt law. Group went to Senator Leahy's Economic Conference on Women in Randolph, VT.

YOUNG CAREERIST: Jacqui Hood, PSP reported on Regional programs that are going to be offered by the New England BPW Past State Presidents Association, which has members from the 6 New England states. The NEBPWSPS's next meeting will be held on Saturday, September 8, 2012 in Vermont at a location to be determined. There will be a Region YC Competition at that meeting and each state is being asked to send one YC candidate to that competition. NEBPWSPS's are also asking each state to assist in raising funds for scholarships to be awarded to the Regional winners. The goal for each state is \$600 but in this first year of the competition we may have to reduce that goal accordingly since many locals don't meet over the summer in the New England states. Each state, including Vermont BPW will be asked to cover the expenses of their YC candidate for the program. It is hoped that this program will be held every year at the Fall NEBPWSPS meeting which rotates locations among the six states. Marie Eddy suggested that the Executive Board decide how to raise the funds to support Vermont's YC candidate. Franklin County BPW has already raised some funds towards the scholarship goal. It is estimated that the cost of sending the YC to the competition, including room and meals, will be around \$300. For future years, locals could be asked to have one fundraiser a year to assist with this program. Marilyn Grunewald, President, conducted a "Straw Poll" of the members and they approved and supported this program.

CAMP BPW: Jacqui Hood, Franklin County BPW, and Carolyn Frazier, Champlain Valley BPW are this year's Co-Chairs. This year's goal is to have 24 girls participate. Each local is requested to have a Chair or liaison for Camp BPW. Applications for participants for this year's Camp BPW should be out to the Locals by August.

NOMINATING COMMITTEE: Jacqui Hood offered the following Slate of Officers for 2012-2013:

President: Donna Rae Heath
President-Elect: Staci Smith
Vice President: Carolyn Frazier
Secretary: Diane Brockway
Treasurer: Patricia (Trisha) Woodward

Auditors to be nominated from the floor: Deborah Williams nominated Ellie Smith, Westshire BPW. Staci Smith nominated Christy Hamel, Franklin County BPW, Pearl Gilbert nominated Gina Clark, Franklin County BPW.

Motion: Jacqui Hood, Franklin County BPW, moved that the Secretary, Diane Brockway, cast one vote to accept the Slate of Officers and Auditors as presented.

Seconded by Deborah Williams, St. Johnsbury BPW.

Motion carried.

Secretary, Diane Brockway cast one vote to accept the Slate of Officers and Auditors as presented.

RESOLUTION: Staci Smith, VP and Convention Chair, read a Complimentary Resolution for the Vermont BPW 87th Annual Convention.

Motion: Staci Smith, St. Johnsbury BPW moved to adopt the Complimentary Resolution.

Seconded by Jacqui Hood, Franklin County BPW.

Motion Carried.

MEMBERSHIP: Staci Smith, VP, presented the following membership awards:

Highest increase in membership: Franklin County BPW (30%) 48 members
100% retention rate: Westshire BPW (6), Champlain Valley BPW (35), St. Johnsbury BPW(25).
Total Membership: 142 members (Burlington BPW 27 members had 13% increase).

OTHER BUSINESS: Pearl Gilbert, Franklin County BPW, opened a discussion on having a “Mixer” to attract new members. A discussion was had regarding working with a local or other community organization. A list of members willing to work on revitalizing the Westshire L/O by organizing a mixer in the Rutland area was put together and Pearl Gilbert will be heading up this effort.

It was also suggested that Vermont BPW develop our own Legislative Platform to include New York and Vermont issues as a focal point that could be used on our website and in our community relations and membership drives.

**Motion: Deborah Williams, St. Johnsbury BPW moved to adjourn the meeting.
Seconded by Pearl Gilbert, Franklin County BPW.
Motion carried.**

Meeting recessed at Noon.

NOTE: Silent Auction income \$316.60 Live Auction income \$1,026.50

Meeting resumed at 7:30 pm. President, Marilyn Grunewald welcomed members. She presented a Thank you gift to Staci for her role as Convention Chair. Pearl Gilbert, past President of Franklin County BPW performed the Installation of Officers.

AWARDS:

ANN SHELANSKY: Jacqui Hood, Franklin County BPW, and a Past VT State President, was selected as this year’s award winner.

BERL MORRILL AWARD: Lucille Nelson, St. Johnsbury BPW, was announced as this year’s award recipient. Letters of Nomination and Congratulations were read by President, Marilyn Grunewald and then given to Lucille.

YOUNG CAREERIST: Trisha Woodward, Y/C Chair, and Stephanie Hainley, presented the three candidates with Certificates of Participation. Julie Conrad, Y/C from Burlington BPW was selected as this year’s Young Careerist. Julie is the Mathematics Consultant at the Department of Education in Vermont.

Adjourn:

**Motion: Deborah Williams, St. Johnsbury BPW moved to adjourn the meeting.
Seconded by Stephanie Hainley, Burlington, BPW.
Motion carried.**

Meeting adjourned at 9:20 p.m.

Respectfully submitted, Diane M. Brockway, Secretary