

Vermont Business & Professional Women
Fall Board Meeting
Hampton Inn, Colchester, VT
October 29, 2011

Call to Order: 9:30 am

Roll Call: Diane Brockway, Secretary. Quorum met

Rules of Order: Christie Hamel, acting Parliamentarian. Marty Leech appointed timekeeper

Minutes: Minutes for Post-Convention Meeting, August Conference Call, & Conference call of 10/25/2011 were distributed.

Motion: Janna Bevins, Franklin County BPW moved to suspend the reading of the minutes. Seconded by Staci Smith. Motion Carried.

Motion: Marty Leech moved to accept the minutes. Seconded by Kim Bina. Motion Carried.

Treasurer's Report: Monies will be transferred to TD Bank from Chitenden Bank.

Motion: Pearl Gilbert, Franklin County BPW moved to table the Treasurer's Report until the Spring Board Meeting. Seconded by Deborah Williams, St. Johnsbury, BPW.

Friendly Amendment: Christy Hamel, Franklin County BPW moved to establish a 3 member committee to assist Leslie German, Treasurer, to set up 2011-2012 accounting books. Motion carried.

President's Reports:

Burlington BPW: Mary Ellen Mendl, President, sick and unable to attend. Staci Smith read President's report from the VWW.

Champlain Valley BPW: Amanda Maggy, President

St. Johnsbury BPW: Deborah Williams, President

Franklin County BPW: Marty Leech, President

Westshire BPW: Kim Bina reported for Ellie Smith.

Committee Reports:

Foundation:

Finance: Janna Bevins, Chair. One fundraiser was the Breast Cancer Awareness pins. Another program to promote technology for members and non-members. Seminars to be offered in different areas of New York and Vermont for Social Networking and IT. Volunteers are available for teaching the programs. There would be a small fee. She will be sending e-mails to local Presidents. She discussed a possible fundraiser for Young Careerist Program -- Calcutta Night.

Jacqui Hood Lefebvre spoke to this fundraiser for the new Regional Y/C program. Goal is for \$2,500 -3,000 for a scholarship for Y/C. The Regional Y/C program will be held next year in Vermont. Debbie White, Y/C Chair, presented information.

Discussion regarding this event -- Marilyn spoke to event, Donna Rae Heath, took gavel.

Amanda Maggy, President, Champlain Valley BPW, spoke to this issue. She will bring to the membership. She thought this would be difficult. .

Motion: Janna Bevins, Franklin County BPW, moved that local organization Presidents carry the proposed Calcutta Night Benefit to support the Y/C program back to their L/O's and report back to Janna Bevins, Finance Chair, by December 1, 2011. 2nd by Amanda Maggy, Champlain Valley BPW. Motion carried.

Public Relations: Kim Bina spoke about the upcoming Women's Economic Opportunity Conference to be held Saturday, December 10th sponsored by U.S. Senator Patrick Leahy

At the Vermont Technical College, Randolph Center. She requested the names of those members attending the Conference. This is a great opportunity for new members.

VWW: Jackie Hawkins, Chair, was unable to do the last issue. Next issue is due December 7th. All articles to be submitted by November 14th. Janna Devins will take care of the December issue only. Thank you to Marty Leech for issuing the September issue.

Old Business:

Policy & Procedure Manual: Donna Rae Heath is working on creating a Policy & Procedure Manual. She will present a Draft at the Spring Board Meeting. She will ensure that our procedures are in line with the Vermont State By-Laws.

Convention for 2012: Staci Smith and Marilyn Grunewald met with The Basin Harbor Club in Vergennes, VT. She is working with them regarding the pricing for rooms, meeting rooms and meals. This will more expensive than past conventions. Rooms would be tentatively \$120 per day per person. Tentatively, the meal package would be at least \$155. The Convention would be two nights (Friday to Sunday morning). More time would be set aside for networking. There would not be a Key Note speaker. Staci has also checked with the Best Western in Burlington (their restaurant is the Wind Jammer). Their room rate is \$117 per room.

Each local president was asked for their recommendation. Donna Rae Heath assumed the President's role. There would not be Goody Bags this year. The booklets can be "binded" instead of printed. Staci and Marilyn are looking at various ways to cut expenses and look at BPW history and traditions.

Note: Staci Smith noted that there is a \$1,000 balance from last year's Convention.

By-Laws: Currently the Vermont State By-laws state that the Convention is held in June. Staci Smith, asked whether the By-laws should be amended to state the Convention can be held in May or June. Christie Hamel, Parliamentarian, explained that the Bylaws could be "warned" at today's meeting and the vote would be held at the Spring Board Meeting. Recommendation changes will be posted at the Call to Convention for 2012.

Motion: Deborah Williams, St. Johnsbury, moved to amend the By-laws to allow the State Convention to be held in May or June. 2nd by Janna Bevins, Franklin County BPW. Motion rescinded by Deborah Williams.

Motion: Deborah Williams, St. Johnsbury, moved to propose an amendment to the By-laws to allow the State Convention to be held anytime during the fiscal year. 2nd by Janna Bevins. Motion carried.

"Progressive Auction" for two items -- a Vermont Teddy Bear & wine and a \$50 gift certificate for a "flash bag". A total of \$71 (\$30 from the Teddy Bear and \$41 for the "Flash bag").

Madame President adjourned for lunch at 12:00 pm.

Lunch presentation: Lisa Grunewald, Historian Co-Chair, presented the Past State President's scrapbook to Jacqui Hood-Lefebvre, Immediate Past State President.

Meeting recalled by Marilyn Grunewald, President at 1:10 p.m.

501 (3) (c): Jacqui Hood Lefebvre reported on the 501 (3) (c): Westshire BPW voted at the Annual Convention (June 2011) to transfer the 501 (3) (c) and change their name to the Federation of Vermont Business and Professional Women. Westshire BPW will discuss this issue at their next meeting whether they will be able to initiate a 501 (3) (6) at no additional cost. It would cost \$850 for VTBPW to establish their own 501 (3) (c).

Motion: Amanda Maggy, President moved that \$850 be paid to establish a 501 (3) (c). 2nd by Deborah Williams, St. Johnsbury.

Friendly Amendment by Pearl Gilbert, Franklin County BPW, to amend the amount to \$1,000. Friendly amendment approved by Amanda & Deborah Williams. Motion carried.

Convention Wrap-up: Pearl Gilbert, Chair, provided a written report for the 2011 Convention. The money earned from the 2011 Convention had been voted on at the Post-Convention to transfer the money to the 2012 Convention.

New Business:

Past State President's Report: Jacqui Hood Lefebvre attended the first Regional Past President's meeting (six states). Each local is requested to have one fundraiser (\$500 for the state for the Y/C program scholarship). Each person who attended the IDP training in April 2001 with the 15 modules is certified to be a trainer. The next Regional IDP training will be in May 2012 in New Hampshire. For those who currently have attended 12 modules, they will be able to complete the other 3 modules and will receive their certificates. Jacqui Hood Lefebvre gave each L/O President a CD for the Keynote Speaker from the Convention. BPW USA FOUNDATION awarded \$1,000 scholarship to Vermont to Amy Davenport from Swanton. Kim Bina suggested that this information be sent to the local newspaper.

Other Business:

Treasurer's Committee: Volunteers/Nominations for this new committee are Patricia Woodward, Jacqui Hood-Lefebvre and Kim Bina.

Motion: Deborah Williams, St. Johnsbury, moved the Secretary cast one ballot to accept the nominees for the Treasurer's Committee. 2nd by Pearl Gilbert, Franklin County BPW. Motion: Motion carried.

Convention Committee Conference Call: Staci Smith will set up the Conference Call for Monday, November 21. There is a separate treasurer for the Convention. President is the co-signer for the Convention. Staci will email the telephone information.

Mixer in Montpelier:

Motion: Pearl Gilbert moved to allocate \$800 for a BPW Mixer in Rutland to assist Westshire in expansion of their BPW local. Designation of funding to be determined by the Spring Board Meeting. 2nd by Carol Morse, Burlington. Motion carried.

Donations: Marty Leech, Franklin County BPW, asked for donations to help a CAMP BPW attendee. She is moving into an apartment and needs furniture.

Adjourn:

Motion: Deborah Williams, St. Johnsbury, moved that the meeting be adjourned. 2nd by Jacqui Hood Lefebvre. Motion carried.

Meeting adjourned at 2:00 pm

Afternoon program speaker: Colleen Goodrich, Goodrich Lumber, was the program speaker.

Marty Leech, Franklin County BPW, presented a program on Social and Digital Media. Marilyn Grunewald would like to make and provide a Resource book of individuals who can assist BPW members.

Respectfully submitted,
Diane M. Brockway, Secretary
March 31, 2012

Approved: