

Vermont Business & Professional Women  
86<sup>th</sup> Annual Convention  
June 4, 2011  
Best Western Plus, Waterbury/Stowe

**PRE-BUSINESS MEETING ACTIVITIES:**

Friday evening, June 3<sup>rd</sup>, Opening Ceremonies were conducted with the Presentation of Colors by the Waterbury American Legion Color Guard. In lieu of a Memorial Service for deceased VT and NY BPW members, Carol Morse, Burlington BPW, recognized Donna Rae Heath for her thirty years of Federal Government service. Members enjoyed entertainment by "Dr. Molly" (Keefe), a local comedian. The movie, Iron Jawed Angels, with Hillary Swank and Anjelica Huston completed the evening. President Jacqui Hood Lefebvre, recessed The Opening Ceremonies at 8:00 p.m.

Saturday morning, June 4<sup>th</sup>, the Convention area was open to members to view items for the Silent Auction and Live Auction.

**CONVENTION BUSINESS MEETING:**

Meeting called to order at 9: 20 a.m. by Jacqui Hood Lefebvre, President.

President Lefebvre introduced the Executive Committee. Time Keepers for the Business Meeting are Eleanor (Ellie) Smith and Kim Bina. Recording Secretary Diane Brockway took roll call. President Lefebvre declared a quorum present.

Parliamentarian Pat Nowak reviewed the Convention Rules of Order.

**Motion -- Pearl Gilbert moved and seconded by Carol Morse, Burlington to accept the Convention Rules of Order. Motion carried.**

**SECRETARY REPORT** - President Jacqui Hood Lefebvre asked for any questions regarding the minutes and asked for a motion to dispense of the reading of the minutes.

**Motion: Ellie Smith, Westshire, moved and seconded by Deborah Williams, St. Johnsbury to dispense of the reading of the Meeting Minutes. Motion carried.**

**PRESIDENT'S REPORT** -- President Jacqui Hood Lefebvre presented highlights of her year as President.

**FINANCIAL REPORTS**

**TREASURER'S REPORT** - Lou Di Lorenzo, Treasurer, Profit & Loss. Figures are not final. Fiscal year ends on June 30<sup>th</sup>. Balance Sheet, funds were moved to the Undesignated Funds. Lou recommend that \$289.65 be moved to the Convention Committee to bring the amount to zero. Pat Nowak, Parliamentarian, added an explanation.

**Motion:: Lou Di Lorenzo moved and seconded by Marty Leech, Franklin County, to transfer 289.65 from Undesignated Funds to the Convention Committee account to bring the account to zero. Motion carried.**

**Friendly amendment to change the amount to "not to exceed \$350 from Undesignated Funds". Motion carried.**

Financials will be presented at the Fall Board 2011.

**AUDIT COMMITTEE** - Christy Hamel & Ellie Smith report will be ready for July 10<sup>th</sup> & completed by July 20<sup>th</sup>.

**Motion -- Pearl Gilbert, Franklin County, moved and seconded by Carol Reynolds, Burlington that the auditor's report be moved to the Fall Board Meeting. Motion carried.**

**BYLAWS COMMITTEE** - Ellie Smith, Chair, noted changes to the Bylaws. Article VIII, Section 2 ( c) Affiliate Member -- (dues structure or payments are being developed). Delete line See appendix for current amount.

Article XIII, Section 5 (f) Cause to have these accounts audited annually **within** twenty (20) days following the close of the fiscal year.

**CREDENTIALS & REGISTRATION REPORT** - Deborah Williams, St. Johnsbury, Registration Chair,

Final Registration Credentials Report

LO	State Board	Members	PSP	Guests	Total
Burlington		2	4	1	7
Franklin County	6	9	1	16	
St. Johnsbury	4	4			8
Westshire	1		1		2
Champlain Valley	1				1
Total	12	16	5	34	Credentialed

**NEW BUSINESS:**

**501 ( c ) ( 3 ) :** Jacqui Hood Lefebvre, President, stated that she has spoken to the IRS regarding the 501 ( c)(3). Bennington BPW, doing business as, Westshire, will change the name to the Vermont Federation of Business and Professional Women. All locals will be able to use this status and the Vermont BPW will not be charged the \$400 fee.

**FACEBOOK :** Marty Leech, Franklin County, reported that she will have something on Facebook within the next couple of weeks.

**CAMP BPW:** Motion had passed at the Pre- Convention to move excess funds from the CAMP BPW to a designated fund.

**Motion: Marty Leech, Franklin County, moved, seconded by Barbara Swinton, Burlington, to move excess funds from the CAMP BPW account each year to Designated Fund. Motion carried.**

**Reorganization:** Jacqui Hood Lefebvre, President, established a Task Force to look at the possible rejuvenation the locals, Mid-State and Westshire. Westshire BPW had voted to disband. Pat Nowak stated that Westshire still had seven paid members. Donna Rae Heath, President-Elect, will chair the Task Force. Committee members are Marilyn Grunewald, Ellie Smith, Kim Bina, Lou Di Lorenzo, Lindy Hatcher and Pat Nowak.

**SCHOLARSHIPS:** BPW Foundation is once again offering the BPW Career Advancement Scholarship. The 2011 BPW Career Advancement Scholarships will be awarded through the licensees. Every state and local organization that signed the license agreement will be eligible for a \$1,000 scholarship. The following Criteria must be met:

Recipients must be female, a US citizen, 25 years of age or older and pursuing a bachelor's degree from an accredited institution in the fields of science, technology, engineering, or mathematics (STEM) or a related field. Recipients must be within Two years of completing their degree. Other criteria that maybe included are Academics, Career objectives, Responsibility/involvement, Disadvantage and Special considerations.

VTBPW will select the recipient for the Scholarship and the name needs to be submitted to BPW Foundation by July 1, 2011. Pearl Gilbert, Franklin County, stated she had sent this information to all Local Presidents and will resend to the Presidents with a response due by June 15. President Lefebvre also stated that there is a scholarship available for women veterans. VTBPW needs to submit the name of the person recommended to Foundation by July 1<sup>st</sup>.

**JOB FAIR/EXPO:** Pat Nowak, Chair, gave her "last" report as she is stepping down from this chair. This event was originally started seventeen years ago as a fundraiser and has been held at the Sheridan Hotel in Burlington. The event has been held each Fall. Each local organization that helped and participated would be benefit if there were any profits. She explained the increase expense involved and the negative impact of a possible change of venue and suggested that BPW not sponsor a Job Expo next year. \$3531 was profit and three active locals participated (Burlington, Franklin, St. Johnsbury) will receive \$400 or \$300 if 4 locals (Westshire). VTBPW will receive \$2,300. There is a separate check account in the amount of \$5,000 which will be turned over to Vermont BPW if it decided not to continue.

President Jacqui opened a discussion as what the membership wants to do.

**Motion: Christi Hamel, Franklin County and seconded Mary Ellen Mendl, Burlington, moved that \$300.00 be forwarded to each local organization, Burlington, Franklin, St. Johnsbury and Westshire with the balance of the Job Expo proceeds be sent to the designated Job Expo account. In the event that Westshire disbands, the funds sent to them will be equally divided between the State, Franklin County, St. Johnsbury and Burlington. Motion carried.**

Budget: Marilyn Grunewald, P/E, presented the Proposed Budget for 2011 - 2012.

**Motion: Marilyn Grunewald, Franklin County, moved and seconded by Ellie Smith, Westshire, to accept the 2011 -2012 Budget. Motion carried.**

**Motion: Marilyn Grunewald, Franklin County, seconded by Staci Smith, moved to amend the Budget to read total \$10,365 Motion carried.**

**NOMINATIONS COMMITTEE** - Lindy Hatcher, Chair, and committee, Carolyn Frazier and Leslie Higgins, presented the Nominations for the following offices: Marilyn Grunewald, President, Donna Rae Heath, President-Elect; Staci Smith, Vice President, Leslie Germain, Treasurer; Diane Brockway, Secretary. Each candidate spoke to their respective office.

**Motion: Marty Leech, Franklin County, moved and seconded by Lindy Hatcher, Burlington, that the Secretary, Diane Brockway, cast one vote for the slate of Officers. Motion carried.**

Diane Brockway cast the vote for the slate of officers and President Hatcher declared that the newly elected officers would be installed in the evening.

**RESOLUTIONS:** Pearl Gilbert, Franklin County, presented two resolutions; an Honory Resolution and Courtesy Resolution.

**Motion: Pearl Gilbert, Franklin County, moved and Seconded by Lou**

**Di Lorenzo to adopt the Honory Resolution for Evelyn Many. Motion carried.**

Pearl presented a Courtesy Resolution to the Best Western in Waterbury/Stowe, Color Guard, Shirley Mason for her workshop, Northwest Medical Center for Keynote speaker and special thanks to Jacqui Hood for her leadership and to Pearl Gilbert.

**Motion: Pearl Gilbert, Franklin County, moved and Seconded by Stephanie Hainley, Burlington, moved to accept the Courtesy Resolution. Motion carried.**

**Friendly amendment to include Dr. Molly Keefe in the Courtesy Resolution. Motion carried.**

**Resolution Addition: Whereas VTBPW extends "sincere thanks" to Pat Nowak for her many years as Job Expo Chair that has raised over \$250K for VTBPW organization. We applaud and recognize her generosity and talents.**

President Jacqui Hood Lefebvre moved to Adjourn the Business Meeting @ 11:50a.m.

**Motion: Elizabeth Malone, Franklin County, moved and seconded by Kim Bina, Westshire, that the meeting be adjourned. Motion carried.**

#### **LUNCH PRESENTATIONS:**

**AWARDS** - Donna Heath, VP, Membership chair, presented Membership Awards to Deborah Williams, St. Johnsbury President for the most increase in membership. Their membership went from 18 to 25 by June 2011. She presented a Membership Award to Pearl Gilbert, Franklin County President for the highest membership with thirteen new members. Donna also presented a Membership Award to Patricia Nowak for her attendance at thirty-eight conventions.

**Alice Paul Award:** Marilyn Grunewald, President-Elect, presented the 2011 Alice Paul Award to Janet Duprey, 114 New York State Assembly and Champlain Valley BPW member.

**Vermont BPW Woman of the Year:** Jacqui Hood Lefebvre, President and Marilyn Grunewald, President-Elect, presented the 2011 Vermont BPW Woman of the Year award to Pauline Cray from St. Albans, VT.

**VIRGINIA ALLEN YOUNG CAREERIST:** Staci Smith, Young Careerist Chair, gave a background of the Young Careerist Program. The program was renamed the Virginia Allen Young Careerist Program in 2001. Jacqueline Hawkins, Franklin County, was the only candidate for this year's program.

#### **POST-BUSINESS MEETING ACTIVITIES:**

**AWARDS:** Barbara Swinton, 2008 Ann Shelansky Award winner and Lori McVeigh, 2010 Ann Shelansky Award winner, accepted their placques from Jacqui Hood Lefebvre, President. The 2011 Ann Shelansky Award was presented to Christy Hamel, Franklin County. The Ann Shelansky Award is presented to a Past State President for her continuing devotion to women in Vermont.

The 2011 Berl Morrill award is given to current BPW members in good standing and who best signifies the attributes present in the BPW Collect. This year's award was presented to Patricia "Trish" Woodward, Franklin County, by Jacqui Hood Lefebvre, President.

**VIRGINIA ALLEN YOUNG CAREERIST** - Staci Smith, St. Johnsbury, Chair, announced Jacqueline Hawkins, Franklin County as the 2011 Virginia Allen Young Careerist.

**AUCTION RESULTS:** Pearl Gilbert, Convention Chair, announced that the Live Auction sales were \$1,692 and the Silent Auction made \$250 for a total of \$1,942. Carol Morse, Burlington, challenged the members to donate \$58 to bring the total to \$2,000. The challenge was met.

**INSTALLATION OF OFFICERS:** An Installation Ceremony was conducted by Patricia "Pat" Nowak, Past State President, following the evening banquet.

Diane M. Brockway  
Secretary BPW/VT, June 2011