



Vermont Business and Professional Women's Club, Inc.

Convention Meeting Minutes May 2, 2015 – High Peaks Resort

Call to Order at 2:53pm by Carolyn McLean-Frazier.

Timekeeper is Jacqui Hood Lefebvre, and the Page is Jackie Hawkins

Registration Report/Confirmation of Credentials by Diane Brockway

- # of locals with members registered: 6
- # of members registered for the weekend: 18
- # of members registered for business session: 16
- # of members credentialed to vote in business session: 16
- # of guests: 14
- # of Past State Presidents: 7
- # of Young Careerist Competitors: 2

Quorum established by Carolyn McLean-Frazier

Addition to the agenda, please add a courtesy resolution prior to adjournment. Pearl Gilbert of Franklin County made a motion to accept the agenda as amended, and Laurie-Beth Putnam of Westshire seconded. There was no discussion, and the motion passed unanimously.

Kim Bina of Westshire made a motion to accept the Rules of Order as printed, and Alice Kitchel of St. Johnsbury seconded. There was no discussion, and the motion passed unanimously.

Executive Committee Nominations

No one from the Nominations Committee is present at this business meeting, but their report is printed in the Convention book and was also in the Call to Convention. We currently have: President, President-Elect, and Secretary vacant, Danielle Martel for Vice President, and Kathy Butler for Treasurer. Jacqui Hood Lefebvre of Franklin County made a motion to accept this slate of officers as presented, and Kim Bina of Westshire seconded. There was no discussion, and the motion passed unanimously.

Nominations from the floor were then taken: There was none for President, President-Elect, Vice President, or Treasurer. Donna Rae Heath of St. Johnsbury nominated Alice Kitchel of St. Johnsbury for Secretary. She accepted this nomination. Per our bylaws if no nominations from the floor for President, Carolyn McLean-Frazier will remain until her successor has been named. Per bylaws, Secretary Martel cast a ballot for the slate of officers for 2015-2016.

Auditor Nominations

Carolyn McLean-Frazier requested nominations from the floor for two auditors. Donna Rae Heath of St. Johnsbury nominates Michelle Tarryk of St. Johnsbury for auditor. She accepted this nomination. Diane Brockway of Champlain Valley nominates herself for auditor. The nominations were passed unanimously.



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Nomination Committee Nominations

Carolyn McLean-Frazier requested nominations from the floor to build the nominations committee. Debbie White of Franklin County nominates Jackie Hawkins of Franklin County. She accepted this nomination. Jacqui Hood Lefebvre of Franklin County nominates Donna Rae Heath of St. Johnsbury. She accepted this nomination. The nominations were passed unanimously.

Pre-Convention Board of Director's Motion Update

Secretary Martel read all motions from 05.01.2015 meeting for informational purposes only. Motions from all Board Meetings were posted in the Convention book, and the full versions of the minutes will be posted on the website.

Treasurer's Report

Updated financial reports as of 04.30.2015 were passed out. There is a \$192.20 profit for this year up to this point. We currently have a total of \$35,360.59 in the accounts. Reports will be filed for audit.

Executive Committee Updates

President

- No additions to her printed report.
- Board meeting this summer for improved communications between the locals to increase effectiveness.
- Also would like to focus on promoting the website as main source of information for the membership.

Vice President

- Membership awards were done earlier during lunch time awards ceremony.

Secretary

- No additions to the report.
- A letter of correspondence from Shelley Maloney to BPW/VT was read.

Treasurer

- All reimbursements need to be to Kathy Butler by June 30th.

Bylaws

Jacqui Hood Lefebvre of Franklin County made a motion to accept the proposed bylaws changes for review at this business meeting, and Donna Rae Heath of St. Johnsbury seconded it.

Donna Rae Heath recommended that we review all changes and ask for one vote to accept them all at the same time. There was no discussion, and the motion passed unanimously.

For clarification purposes:

- If a Local Organization does not have a Finance Chair their Treasurer will be the appointed Representative.
- The Local Organization can appoint a representative to belong on a state committee if that position does not exist at the Local level.
- It was noted that the Local Organizations may need to update their bylaws to be in accordance with the state bylaws.



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Jacqui Hood Lefebvre made a motion to change the proposed wording on Article XVI, Section 13 to read "The Communications Committee shall be comprised of a chair and a representative from each local organization. The communications committee shall address issues involving the BPW/VT website, technology, and public relations. It shall also be the duty of the Communications Committee to interpret the BPW Foundation and State Programs through available communications media including direct press, radio and television services, and to encourage wider use of these media.", Laurie-Beth Putnam seconded. There was no discussion, and the motion passed unanimously.

Jacqui Hood Lefebvre of Franklin County spoke against changing Article 19.

The vote for accepting these changes, motion made above, was 1 opposed and 14 in favor. Motion carried.

Barb Swinton commended Leslie Germain for all her hard work this year on the bylaws.

Finance

Lisa Callan of Franklin County won the raffle for the tablet!

Donna Rae Heath of St. Johnsbury made a motion to accept the proposed budget as printed on page 27, seconded by Pearl Gilbert of Franklin County. Discussion about the number of proposed members, since it is much less than we currently have. Jacqui Hood Lefebvre of Franklin County asked if the fundraising amount was enough, because we have the "transfer from reserve" line in the proposed budget. It was explained that we added that line so that money that was designated had a place to go into/out of. Also, she asked if we have any money set aside for the Regional Young Careerist Program, and we do not have that set aside yet because we do not know the cost yet and will vote to move money over at that point. The motion passed unanimously.

Young Careerist information and what exactly BPW/VT covers for expenses will be added to the Policies & Procedures Manual, which is being finalized now.

New Business

Invitation to Installation and Reception – Red Carpet theme, and "paparazzi" will be taking your pictures. Photo booth will be there as well. Swag bags and "in your seat" prizes. Member at Large Nancy Warner will lead the installation ceremony. Celebration in Suite 418 following the ceremony. Thank you to Ken Bina for being the photographer this evening, and formal pictures will be done at 6:30pm.

Diane Brockway read the 90th Convention Courtesy Resolution.

Adjournment with Emblem Benediction lead by Carolyn McLean-Frazier at 4:08pm

Respectfully Submitted:

Danielle Martel
Secretary 2014-2015

April 30, 2015

Good Morning My Sister BPW Members (aka My Family):

First, congratulations on a stellar year for BPW/VT! While I can't be with you this weekend you are all always in my heart. As many of you are aware, I lost my mother in March and now starts the healing process and the dreaded paperwork.

President Carolyn – a big THANK YOU for allowing me to join last year at conference. I have given my renewal monies to Jacqui and look forward to joining you at next year's conference and help whenever/wherever I am able.

One final thought – those of you who still have a parent please give them a big hug from me. I truly miss mom.

Again, best wishes, good health and all that may come your way in the coming year be wonderful for you and yours.

CARPE DIEM!

Shelley Maloney
BPW/VT Member-At-Large
BPW/CT PSP & NEBPWPSP President

Motion

Maker of motion Sacqui Hood date 5/2/15

Local Organization Franklin County

Seconded by Laurie - Beth Putnam Local _____

I move that _____

Amend Section 13 -

Replace with "The Communications Committee shall be composed of a chair and a representative from each local organization. The Communications Committee shall address issues involving ^{the BPW/VT} website, technology and public relations. It shall also be the duty of the Communications Committee to interpret the BPW Foundation and State Programs through available communications media including direct press, radio and television swices and to encourage wider use of these media."

Motion carried X yes _____ no Motion # _____

90th VT Federation of Business and Professional Women

Courtesy Resolution

Whereas, the VT Federation of Business and Professional Women's 90th Annual Convention was held May 1-3, 2015 at the High Peaks Resort, Lake Placid, New York, and

Whereas, sincere thank you to Fort Drum Army Color Guard for their Flag Presentation at our opening ceremonies, and

Whereas, accolades go to Stephen F. Preston, Senior Sales Manager, Lisa Williamson, Conference Services Manager and staff of the High Peaks Resort for their hospitality, courtesy and fabulous meals, and

Whereas, a sincere thank you to Laurie Ann Murabito, Leadership speaker and author for her Key Note speech, and

Whereas, our sincere thank you to Susan Kelley, Champlain Valley BPW, for her workshop on Domestic Violence awareness, and

Whereas, our sincere thank you to Janet Duprey, 115th NYS Assembly, and Renee Hertz, representative for Elise Stefanik, U. S. Congresswoman from the 21st Congressional District for their participation at the Awards Lunch on Saturday, May 2, and

Whereas, Vermont BPW gives a special and warm thank you to President Carolyn Frazier for an outstanding year of creative and inspiring leadership, and

Be it resolved that on passage of this Courtesy Resolution, the Secretary of VT Business and Professional Women will prepare a copy of this resolution and send to each person or organization above with our sincere thank you and appreciation for making our 90th Annual Convention a wonderful success.

Motion made by: Diane M. Brockway, 90th Annual Convention Chair

Motion seconded by: Donna Rae Heath